



EDMONTON POLICE SERVICE



REPORT TO THE EDMONTON POLICE COMMISSION

DATE: 2011 February 22

SUBJECT: 2011 National Work, Family and Lifestyle Study

RECOMMENDATION:

That this report be received for information.

INTRODUCTION:

This report will update the Edmonton Police Commission on the progress of the project.

BACKGROUND:

Project management was tasked to the Office of Strategy Management (OSM) on 2010 November 22: The following has been completed:

1. Appointing a representative from OSM to manage the survey process;
2. Communicating with Dr. Duxbury on the terms of EPS involvement in the survey;
3. Drafting letters to the Edmonton Police Association, Senior Officers Association and Civic Service Union 52 informing them of the survey and requesting their assistance in encouraging members to participate; and
4. Developing a communications strategy with Corporate Communications.

COMMENTS/DISCUSSION:

Dr. Higgins has been advised that the EPS will not exercise the option to include custom survey questions. He has confirmed that the preferred data collection phase of March 1 - April 12, 2011 poses no problems.

Corporate Communications has been advised of the project's communications requirements. Corporate Communications will facilitate email distribution via EPSAll. Additionally, on March 1, 2011, the survey will have an entry under *Administrative and Corporate News* on EPSNet. This will ensure that for those members who may have

deleted the original email, an alternative option to access the survey link will be available. This strategy is intended to support higher response rates.

Key timelines and related deliverables are outlined below:

- February 22 Letters requesting project support delivered to all relevant Unions/Associations
- March 1 Invitation to participate distributed by email
- March 15 First reminder to participate distributed by email
- March 29 Second reminder to participate distributed by email
- April 12 Close of data collection

CONCLUSION:

During the next phase of the project the Office of Strategy Management will:

- Direct members' questions related to technical issues or the National Study in general to the Principal Researchers;
- Respond to members' questions related to the EPS's participation in the project; and
- Advise Chief's Committee of any progress updates provided by the Researchers.

Written by: Ronda BAXTER, Office of Strategy Management
Reviewed By: S/Sgt. Keith JOHNSON, Office of Strategy Management
Reviewed By: Brian ROBERTS, Office of Strategy Management

Approved by: 

David Korol, Acting Chief of Police

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