



EDMONTON POLICE SERVICE

REPORT TO THE EDMONTON POLICE COMMISSION

DATE: 2013-February-7

SUBJECT: Monthly Report for the Period Ending December 31, 2012

RECOMMENDATION:

That the monthly report for the period ending December 31, 2012 be received for information.

INTRODUCTION:

This report provides the year end financial performance information for the Edmonton Police Service (EPS) for the period ending December 31, 2012.

COMMENTS / DISCUSSION:

Results

The results for the period ending December 31, 2012 indicate a net deficit position of \$0.4 million or -0.1% mainly due to the over spend in non-personnel costs (\$2.5 million) partially offset by an under spend in personnel costs (\$2.1 million).

The main cause of the over budget position in non-personnel costs is the funding of 2012 initiatives from under spends in personnel costs.

The variance in personnel costs is primarily due to the Civilian vacancies and lower benefit costs.

There is a \$0.4 million shortfall in Traffic Safety Act revenues.

Capital Results

2012 is the first year of a three year Capital budget and the results indicate a significant under spend primarily due to Northwest Campus land and Radio Life Cycle equipment purchases. These purchases are expected to occur in 2013 or 2014. Unused budget will be carried forward to 2013.

CONCLUSION:

The EPS realized an operating budget deficit of \$0.4 million or -0.1%.

ADDITIONAL INFORMATION ATTACHED:

Attachments

- Operating: I Budget Variance by Major Category of Revenue & Expenditures
- II Overtime by Bureau

- Capital: III Capital Budget Performance
- IV Contracts

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Reviewed
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06 FEB 2013

for Chief of Police: _____

[Signature]
(B.P. Simpson) AIC

Date: _____

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Edmonton Police Service
Budget Variance by Major Category of Revenues & Expenditures
For the Period Ending December 31, 2012
(\$000's)

	Current Period				2011 Year to Date				2012 Year to Date			
	Budget	Actual	Var	%	Budget	Actual	Var	%	Budget	Actual	Var	%
Revenue												
Traffic Safety Act (Note 1)	\$ 1 399	\$ 803	\$ (596)	-42.6%	\$ 12 158	\$ 12 158	\$ -	0.0%	\$ 13 658	\$ 13 304	\$ (354)	-2.6%
Transfer to COE General Revenues	-	-	-		-	-	-		-	-	-	
Provincial Grants (Note 2)	-	-	-		23 194	22 983	(211)	-0.9%	23 492	23 019	(473)	-2.0%
Other (Note 3)	2 419	2 639	220	9.1%	26 867	26 711	(156)	-0.6%	26 123	26 958	835	3.2%
Total Revenue	3 818	3 442	(376)	-9.8%	62 219	61 852	(367)	-0.6%	63 273	63 281	8	0.0%
Expenditures												
Personnel												
Salary and benefits (Note 4)	24 183	23 900	283	1.2%	239 997	237 865	2 132	0.9%	253 560	251 246	2 314	0.9%
EPS Overtime (Note 5a)	924	1 302	(378)	-40.9%	8 927	8 946	(19)	-0.2%	9 301	9 481	(180)	-1.9%
External Overtime (Note 5b)	36	48	(12)	-33.3%	299	414	(115)	-38.5%	432	426	6	1.4%
	25 143	25 250	(107)	-0.4%	249 223	247 225	1 998	0.8%	263 293	261 153	2 140	0.8%
Non-Personnel												
Furniture, equipment, IT, materials and supplies (Note 6)	1 322	3 949	(2 627)	-198.7%	10 953	11 710	(757)	-6.9%	12 225	15 503	(3 278)	-26.8%
Contracts and services (Note 7)	1 670	2 702	(1 032)	-61.8%	19 285	20 253	(968)	-5.0%	19 408	18 753	655	3.4%
Vehicles (Note 8)	632	783	(151)	-23.9%	7 063	7 720	(657)	-9.3%	7 625	7 663	(38)	-0.5%
Facilities (Note 9)	1 233	1 617	(384)	-31.1%	13 480	13 268	212	1.6%	14 004	13 875	129	0.9%
Other (Note 10)	8 600	8 596	4	0.0%	6 785	6 510	275	4.1%	7 241	7 224	17	0.2%
	13 457	17 647	(4 190)	-31.1%	57 566	59 461	(1 895)	-3.3%	60 503	63 018	(2 515)	-4.2%
Total Expenditures (Note 11)	38 600	42 897	(4 297)	-11.1%	306 789	306 686	103	0.0%	323 796	324 171	(375)	-0.1%
Net Position	\$ 34 782	\$ 39 455	\$ (4 673)	-13.4%	\$ 244 570	\$ 244 834	\$ (264)	-0.1%	\$ 260 523	\$ 260 890	\$ (367)	-0.1%

Edmonton Police Service

Explanation of Variances by Major Category of Expenditures and Revenues - Notes

For the Period Ended December 31st 2012**1. Traffic Safety Act (TSA) Revenue**

Under budget. The deployment of the new Specialized Traffic Apprehension Teams has resulted in less revenue than originally anticipated.

2. Provincial Grants

Under budget. The 2012 Municipal Policing Assistance Grant budget was calculated based on new census data being available in 2011. As updated data was not available in time, the grant payment was based on the 2009 census. As a result, the anticipated increase in revenue from the grant was not achieved.

3. Other Revenue

Over budget. There are a number of areas contributing to the over budget position but it is primarily due to increased bylaw violation fines and a correction to the accounting treatment with the School Resource Officer program. The revenue for the period September to December 2012 has been accrued. This is reduced by lower Secondment recoveries (\$0.8M) which are offset by decreased Personnel and Non-Personnel costs. A decrease in towing activity resulted in a reduction in towing, storage and disposal revenue which was partially offset by reduced contract and services costs.

4. Salary and Benefits

Under budget due to significant levels of civilian vacancies and lower benefit costs. The actual retroactive pay for the 2011 salary settlement was less than expected and contributed to the under spend. The under spends are partially offset by a \$362k over spend in non-recoverable Statutory holiday pay.

The sworn member attrition position for the year was:

Attrition	December	Full Year
Original Projection	5	66
Actual	5	64

5a. EPS Overtime

Over budget as a result of the continued costs associated with operating the Information Management and Approval Centre (IMAC) and minimum staffing costs incurred in Police Dispatch/911 resulting from unanticipated employee absences. Under spends in other areas have reduced their impact.

5b. External Overtime

Slightly under budget.

6. Furniture, Equipment, IT, Materials and Supplies

Over budget due to authorized spending funded from under spends in other budget headings including Salaries and Contracts and Services.

7. Contracts & Services

Under budget. Decreased towing costs which are offset by a reduction in revenue and lower costs relating to the ALERT secondments (\$229k) are contributing to the under spend.

8. Vehicle Costs

Slightly over budget.

9. Facilities

Under budget due to lower costs of various renovation projects, maintenance, and utilities. Costs related to secondments also contributed to the under spend (\$24k).

10. Other Costs

Slightly under budget.

11. Other Revenue

Other Revenue includes revenue received from other City of Edmonton departments for special event policing.

12. Accruals

The total Operating non-personnel accruals for December amounted to \$1.4 million (rounded).

Edmonton Police Service

Overtime by Bureau

For the Period Ending December 31, 2012
(000's)

Bureau	2011 Actual	Year to Date			
		Budget	Actual	Variance	Var %
Police Commission	\$ 21	\$ 20	\$ 13	\$ 7	35%
Office of the Chief (Note 1)	228	267	\$ 237	30	11%
Corporate Services Bureau (Note 2)	796	869	\$ 813	56	6%
Position Management	1	-	13	(13)	
Community Policing Bureau (Note 3)	3 569	3 547	\$ 3 732	(185)	-5%
Specialized Community Services Bureau (Note 4)	4 331	4 598	\$ 4 673	(75)	-2%
Secondments/Recoverable (Note 5)	414	432	\$ 426	6	1%
Total Overtime Expenditures	\$ 9 360	\$ 9 733	\$ 9 907	\$ (174)	-2%

Edmonton Police Service

Explanation of Overtime Variances by Responsibility Area - Notes

For the Period Ended December 31st 2012

1 Office of the Chief

Under budget due to less than expected costs in the Legal Risk Services Branch and the Pipe Band attended fewer events.

2 Corporate Services Bureau

Under budget largely due to members being loaned to the Human Resources Division to assist with training requirements which minimized overtime. This was partially offset by increased salary costs.

3 Community Policing Bureau

Over budget due to minimum staffing issues in the Information Management and Approval Centre (IMAC).

4 Specialized Community Support Bureau

Over budget due to minimum staffing costs incurred in the Police Dispatch/9-1-1 resulting from unanticipated employee absences.

5 Secondments/Recoverable

Slightly under budget.

Edmonton Police Service
 Capital Budget Position
 For the Period Ending December 31, 2012
 (000's)

Projects	2012 Budget after Carry Forwards and Adjustments	2012 Actual Expenditures	2012 Ending Position	% Substantial Completion
Police IT Systems (see Note 1)	5 753	4 907	846	Note 13
Telecom Life Cycle (see Note 2)	2 031	399	1 632	Note 13
Public Safety Radio Network Replacement (see Note 3)	170	93	77	90%
Radio Life Cycle (see Note 4)	9 190	37	9 153	Note 13
Closed Circuit Television (see Note 5)	1 200	879	321	50%
Facilities Infrastructure Rehabilitation (see Note 6)	2 962	1 479	1 483	Note 13
Northwest Division Station (see Note 7)	11 173	-	11 173	0%
South West Division Station (see Note 8)	12 765	11 029	1 736	95%
Vehicles (see Note 9)	6 602	5 039	1 563	Note 13
Specialized Equipment (see Note 10)	1 396	1 284	112	Note 13
Police Seized Vehicle Storage Lot Expansion (see Note 11)	256	30	226	75%
Intoxilyzer Equipment Replacement (see Note 12)	-	(14)	14	discontinued
TOTAL	53 498	25 162	28 336	

Edmonton Police Service
Explanation of Variances by Capital Project – Notes
For the Period Ended December 31, 2012

1 Police IT Systems

The following projects, or phases of are complete:

Infrastructure

- Firewall Replacement
- Mobile Workstations Lifecycle 2011
- Switch Lifecycle 2012
- VPN Lifecycle 2012
- Server Lifecycle 2012
- Radio IP Replacement

Projects

- EPROS Gateway Enhancements – performance upgrade
- Human Resources Information Management/Technology (HRIM/T)
- i2 Database Pilot Implementation
- PIRAT (Property Information Retrieval and Tracking) Replacement
- EA (Enterprise Architecture) Data Integration
- On-line Reporting

The following projects will continue into 2013:

Infrastructure

- Backup Replacement
- Desktop Virtualization
- Southeast Disaster Recovery (SE DR) Enhancements

Projects

- EPROS Gateway Enhancements
- Human Resources Information Management/Technology (HRIM/T)
- i2 Database
- PIRAT (Property Information Retrieval and Tracking) Replacement
- On-line Reporting

2 Telecom Life Cycle

The following projects are complete:

- Expansion of the video conferencing system infrastructure to four additional facilities.
- Upgrade of video conferencing end user equipment to high definition and digital.
- Upgrade of telephone system infrastructure and end user equipment.
- Telephone switch batteries replacement.
- Telephone set replacement 2012.

Additional videoconferencing/telephone system upgrades estimated at \$200k are planned for 2013.

Edmonton Police Service
Explanation of Variances by Capital Project – Notes
For the Period Ended December 31, 2012

3 Public Safety Radio Network Replacement

The following projects are complete:

- Radio Coverage Extenders (Bi-Directional Amplifiers) – Northlands and Detainee Management Unit
- Radio Systems Supervisory Control and Data Acquisition (SCADA)

The remaining budget is planned for a Public Safety Public Service Radio System (PSPSRS) strategic planning consultant to assess the current joint radio system operated by the Police on behalf of the COE.

4 Radio Life Cycle

An Alberta First Responders Radio Communications System (AFRRCS) project manager was hired in late 2012. The project manager will be responsible for evaluation, migration pre-planning and Needs Assessment and Gap Analysis.

The major purchases are expected to take place in 2014 or 2015.

5 Closed Circuit Television

The bulk of the necessary hardware has been purchased. The carry forward and the 2013 budget will be utilized to complete the project.

6 Facilities Infrastructure Rehabilitation

The following projects are complete:

- IOF – renovations
- Griesbach – roof top air conditioning units
- PHQ – generator refurbishment; rectify deficiencies to Basement Level 2 fan upgrade; rectify deficiencies to upgrade of Air Supply 1 & 2 fans and motors; removal of lead contamination from the indoor range; Communications – upgrade roof top air conditioning units
- SE Division Station – construction of disaster recovery room

The following projects will continue in 2013 and utilize the remaining carry forward:

- PHQ – elevator upgrades
- SE Division Station – emergency generator replacement and UPS upgrade; 2nd floor expansion
- SW Division Station – installation of CCTV and security equipment purchased in 2011
- West Division Station – replacement of the fire alarm system

Edmonton Police Service
Explanation of Variances by Capital Project – Notes
For the Period Ended December 31, 2012

7 Northwest Campus

Chiefs' Committee has approved the purchase of 15 acres in the Goodridge Corners neighbourhood. To date there have been no expenditures so all funds will carry forward to 2013. The current estimated construction completion and occupancy date will be in 2017.

8 South West Division Station

The project is 95% complete and handover of the building from the contractor is expected in March 2013. It is anticipated that the building will be fully operational for May 2013 occupancy. The carry forward will be utilized to complete deficiencies, fit ups and the purchase of any necessary equipment. It is anticipated that the project will be completed on budget.

9 Vehicles

The following vehicles were put in service in 2012:

- 7 of 15 hybrid vehicles
- 29 of 34 Ford Interceptors
- 33 of 56 2012 unmarked vehicles
- 11 Specialized Traffic Apprehension Team (STAT) vehicles
- 9 covert vehicles

The carry forward will be utilized for outstanding commitments:

- 2 paddy wagons
- Armoured Vehicle
- Checkstop Truck
- Speedometer calibration dynamometer
- 7 unmarked vehicles
- 15 fit up computers

Edmonton Police Service
Explanation of Variances by Capital Project – Notes
For the Period Ended December 31, 2012

10 Specialized Police Equipment

This project is funded by the EPS operating budget for purchases and projects that meet the Tangible Capital Asset (TCA) criteria and a number of items were approved and completed.

The following will continue in 2013 and utilize the remaining carry forward:

- Hookup of fixed downlink antenna for the helicopters.
- Installation of CCTV at Nixon Range, Winfield Data Centre, downtown drug storage/Property Exhibit Unit (PEU) storefront and Yellowhead PEU.
- Delivery of Power cart for Flight Operations
- Delivery of Incinerator for PEU

11 Police Seized Vehicle Storage Lot Expansion (PSVSL)

The utility hookup for a storage shelter was completed.

A carry forward of funds is required because the vendor originally selected to replace the current inventory and financial tracking system was unable to meet the required standards. Another vendor is being evaluated.

12 Intoxilyzer Equipment Replacement

The credit is to transfer prior year expenditures to operating as this project was discontinued.

13 Composite Projects – Completion Status

Police IT Systems, Telecom Life Cycle, Radio Life Cycle, Facilities Infrastructure/Rehabilitation, Vehicles and Specialized Equipment contain multiple sub-projects within the total project, so each sub-project is at different stages of completion.

Edmonton Police Service
 Contracts
 for the Period Ending December 31, 2012
 (000's)

Contracts Tendered / Issued (Request for Proposals greater than \$100k)	
<u>Informatics</u>	
<u>Facilities</u>	
<u>Equipment</u>	

Contracts Awarded (greater than \$100k)		
Vendor Name	Description	Amount
<u>Informatics</u> Randstad Technologies	Staff Augmentation	1 935
<u>Facilities</u>		
<u>Equipment</u> Apple Fitness	Fitness Equipment - various locations	226