



# EDMONTON POLICE SERVICE

## REPORT TO THE EDMONTON POLICE COMMISSION

DATE: 2016 July 06

SUBJECT: 2016 Second Quarter Authorized Establishment Change Report

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### RECOMMENDATION:

That the attached report be received for information.

### INTRODUCTION:

This information report provides an update to the Edmonton Police Commission on the Edmonton Police Service's authorized establishment.

### COMMENTS/DISCUSSION:

There has been a net increase of 1 budgeted position (1 FTE) for quarter 2 of the 2016 budget year (2,502) compared to quarter 1 of the 2016 budget year (2,501). Please refer to the attached report for further details.

### CONCLUSION:

To be received as information.

### ADDITIONAL INFORMATION ATTACHED:

Attachment 1 - Quarterly Authorized Establishment Change Report – 2nd Quarter

Written by: Joy Pisklak, Strategic Workforce Analyst 

Reviewed By: Superintendent Denis Jubinville, Human Resources Division   
Executive Director Jodie Graham, Finance Division 

Approved by: A/Chief Administrative Officer Brian Roberts, Corporate Services Bureau 

Chief of Police:  Anthony (Tony) Harder  
Acting Chief of Police

Date: 16 JUL 12

**Edmonton Police Service**  
**Quarterly Authorized Establishment Change Report**  
**2016**

| Classification                        | Start of Year   |            | 1st Quarter     |            | 2nd Quarter     |            | 3rd Quarter     |            | 4th Quarter     |            | Variance from Start of Year |            |
|---------------------------------------|-----------------|------------|-----------------|------------|-----------------|------------|-----------------|------------|-----------------|------------|-----------------------------|------------|
|                                       | External Funded | EPS Funded | External Funded | EPS Funded | External Funded | EPS Funded | External Funded | EPS Funded | External Funded | EPS Funded | External Funded             | EPS Funded |
| Chief                                 |                 | 1          |                 | 1          |                 | 1          |                 |            |                 |            | 0                           | 0          |
| Deputy Chief                          |                 | 4          |                 | 4          |                 | 4          |                 |            |                 |            | 0                           | 0          |
| Superintendent                        |                 | 11         |                 | 11         |                 | 12         |                 |            |                 |            | 0                           | 1          |
| Inspector                             | 2               | 25         | 2               | 25         | 2               | 25         |                 |            |                 |            | 0                           | 0          |
| Patrol Staff Sergeant                 |                 | 24         |                 | 24         |                 | 24         |                 |            |                 |            | 0                           | 0          |
| Staff Sergeant                        | 1               | 48         | 1               | 48         | 1               | 52         |                 |            |                 |            | 0                           | 4          |
| Patrol Sergeant                       |                 | 49         |                 | 49         |                 | 49         |                 |            |                 |            | 0                           | 0          |
| Sergeant                              | 7               | 138        | 7               | 139        | 7               | 137        |                 |            |                 |            | 0                           | (1)        |
| Detective                             | 15              | 192        | 15              | 191        | 15              | 189        |                 |            |                 |            | 0                           | (3)        |
| Constable                             | 26              | 1247       | 26              | 1247       | 26              | 1248       |                 |            |                 |            | 0                           | 1          |
| Executive Director                    |                 | 5          |                 | 5          |                 | 4          |                 |            |                 |            | 0                           | (1)        |
| Director                              |                 | 12         |                 | 12         |                 | 13         |                 |            |                 |            | 0                           | 1          |
| Other Civilians                       | 15              | 673        | 15              | 673        | 15              | 672        |                 |            |                 |            | 0                           | (1)        |
| <b>Sub Total:</b>                     | 66              | 2429       | 66              | 2429       | 66              | 2430       | 0               | 0          | 0               | 0          | 0                           | 1          |
| Edm Police Commission                 |                 | 6          |                 | 6          |                 | 6          |                 |            |                 |            | 0                           | 0          |
| <b>Total EPS, EPC &amp; External:</b> | <b>2501</b>     |            | <b>2501</b>     |            | <b>2502</b>     |            | <b>0</b>        |            | <b>0</b>        |            | <b>0</b>                    |            |

2016 Authorized Positions = 2,502

Net change to Sworn Positions - Externally Funded: 0  
 Net change to Sworn Positions -EPS Funded: 2  
 Net Change to Civilian Positions - Externally Funded: 0  
 Net Change to Civilian Positions - EPS Funded: (1)

The 2016 budget increased by 41 as a result of revenue increases, expense reallocations & additional positions for an overall change from 2,460 for 2015 to 2,501 for the start of 2016.

|           |            |                  |      |                          |              |
|-----------|------------|------------------|------|--------------------------|--------------|
| External: | Deleted:   | 0 Constables     | EPS: | Deleted:                 | 6 Constables |
|           |            | 0 Sergeant       |      |                          | 1 Sergeant   |
|           |            | 0 Detective      |      |                          | 0 Inspector  |
|           | Added      | 0 Staff Sergeant |      | 0 Patrol Staff Sergeants |              |
|           |            | 0 Sergeant       |      | 1 Deputy Chief           |              |
|           |            | 0 Constables     |      | 8 Detectives             |              |
|           | 0 Civilian | 2 Sergeants      |      | 7 Constables             |              |
|           |            |                  |      | 30 Civilians             |              |

For Information on Quarterly Changes see Page 2

**Quarter 1 Changes:**

We ended 2015 with an authorized establishment of 2,460 and then:

Added 48 positions across EPS created from revenue increases, expense reallocations & City Council approved new funding formula and deleted 7 POST positions which brought the **authorized establishment to 2,501.**

- OoC: New Bureau - received 1 Deputy Chief;  
Professional Standards Branch received 1 Detective and 1 Civilian;
- ISB: ISB received a Emergency Mgmt Program Coordinator - 1 Civilian;  
Serious Crimes Branch - DOCS received 2 Detectives;  
Organized Crime Branch - EDGE received 1 Sergeant;  
Field Response Branch - Flight Ops received 1 Constable;  
Police Communications Branch received 4 Constables and 16 Civilians;
- CPB: Northwest Division received 1 Sergeant, 5 Detectives, 2 Constables and 5 civilians;  
POST was disbanded and as a result deleted 1 Sergeant and 6 Constables;
- CSB: Materials Management Branch received 1 Civilian;  
Informatics Division received 3 Civilians;  
Human Resources Division received 2 Civilians;  
Finance Division received 1 Civilian.

**During Quarter One, the following happened:**

- Reallocated 1 Police Report Classifier civilian position from Correspondence Unit - Information Management Branch 603023 to Police Report Classifier Unit - Information Management Branch 603019 - Informatics Division;
- Reallocated 1 Word Data II civilian position from Correspondence Unit - Information Management Branch 603023 to Central Registry Unit - Information Management Branch 603041 - Informatics Division;
- Created a temporary Sergeant position in Human Resources Division to work on the Security Re-clearance Project (approximately 6 months in length) - 602335 and is being funded by vacancies within the Human Resources Division;
- Reclassified 1 Detective position - Project Watch - West Division 605523 to a Sergeant position - Project Watch - Collaborative Policing Section - Investigative Support Branch - 606043 - Specialized Investigation Division;
- Reallocated 1 Constable position from Recruit Training Unit - Professional Development Branch - 602344 to Police Services Section - Employee Services Branch - 602335 - Human Resources Division;
- Reallocated 1 Word Data II civilian position from Central Registry Unit - Information Management Branch 603041 to Correspondence Unit - Information Management Branch 603023 - Informatics Division;
- Created a temporary civilian position in Co-ordinated Policing Division to work on the eCruiser Project (approximately 5 months in length) - 601418 and is being funded by reallocation of funds from Policing Innovation Branch - Co-ordinated Policing Division;
- Created a ongoing 0.5 Constable position as the Youth Intervention Constable for Institutional Service Schools with all costs being covered by Edmonton Public Schools. This position falls under the Youth Offender Management Unit - Investigative Support Branch - 606282 - Specialized Investigation Division;
- Reallocated 1 Word Data II civilian position from Collaborative Policing Section - Investigative Support Branch - 606281 to Criminal History Unit - Investigative Support Branch - 603131;
- Reallocated 1 Constable position from Northwest FIO - 605374 to Northwest CLC - 605373 - Northwest Division;
- Reallocated 15 Constable positions from STAT - Traffic Services Branch - 605812 - Operational Support Division to the 6 Patrol Divisions as the Divisional STAT units:
  - 1 Downtown Traffic - 605627
  - 2 Northwest Traffic - 605377

- 3 West Traffic - 605527
- 3 Northeast Traffic - 605327
- 3 Southwest Traffic - 605477
- 3 Southeast Traffic - 605427

Reallocated 2 Constable positions from STAT - Traffic Services Branch - 605812 to Commercial Vehicle Inspection Detail - Traffic Services Branch - 605826 - Operational Support Division;

Reallocated 1 Constable position from STAT - Traffic Services Branch - 605812 to Selective Enforcement Unit - Traffic Services Branch - 605828 - Operational Support Division as the Traffic Complaints Coordinator.

**Quarter 2 Changes:**

IMAC deleted 1 WDII in cost centre 602412 and 1 WDII in cost centre 602414 and added 1 new Criminal Intelligence Analyst in cost centre 603080 using the funds from the 2 deleted WDII positions;

Legal Advisors Section added 1 new FOIPP Coordinator position - cost centre 603201 funded from reduced legal fees;

Reallocated and reclassified 1 Detective position from Professional Standards Branch (PSB) Major Case - 601223 to a Sergeant position in PSB - Intake Investigations cost centre 601222;

Reclassified 4 - 911 Operator positions to now be 4 - 911 Team Lead positions - cost centre 609110;

PIC & Alarm Bylaw Section formalized 1 WDII position - cost centre 603132 from temporary position funds out of 603132. This changes the Authorized FTE position count from 2,501 to 2,502 and takes the temporary FTE position count from 21 to 20;

Recruiting Section - Staff Sergeant cost centre changed from 602335 to 602332;

Reclassified 4 - 911 Operator positions to now be 4 - 911 Team Lead positions - cost centre 609110;

Reclassified the Executive Director - Office of Strategy Management position to a Superintendent, as this is a dual role position - cost centre 601411;

IMAC reallocated 1 WDII in cost centre 602414 to 602418;

Informatics Division reclassified a Civilian to a Director in cost centre 602001;

Reclassified a Civilian to a Constable and changed the cost centre from 606171 to 606173 in the Electronic Surveillance Detail;

Changed 2 Civilian cost centres from 606133 and 606171 respectfully to 606173 for both within the Electronic Surveillance Detail;

Reallocated 1 Sergeant and 1 Constable position from Policing Innovation Branch - 601418 to OSM - Strategic Business Planning Section - 601419;

Reallocated and reclassified 1 Detective position - 605523 to a Staff Sergeant - 605521 in West Division for the Support Staff Sergeant role;

Reallocated and reclassified 1 Sergeant position - 605323 to a Staff Sergeant - 605321 in Northeast Division for the Support Staff Sergeant role;

Reallocated and reclassified 1 Sergeant position - 605423 to a Staff Sergeant - 605421 in Southeast Division for the Support Staff Sergeant role;

Reallocated and reclassified 1 Sergeant position - 605473 to a Staff Sergeant - 605471 in Southwest Division for the Support Staff Sergeant role;

Revised by: Joy PISKLAK  
2016 June 27