



September 16, 2016

MEMORANDUM

TO: Chair and Members of the Commission
CC: Bonnie Bokenfohr, Executive Director
FROM: Karen Carlson, Communications Director
SUBJECT: **Recording and Retaining Video of Public Meeting**

RECOMMENDATION:

That the Edmonton Police Commission continue live-streaming its public meetings and that it not pursue recording and retaining video of its public meetings.

BACKGROUND:

On Thursday, July 8, Governance Committee members discussed the option of recording the public Edmonton Police Commission meeting. It was further discussed at the Committee's September, 8, 2016 meeting as to whether or not the Commission wants to pursue the option of retaining the video, and if the Commission would like the recordings to be accessible to the public online.

EPC public meetings are live-streamed through the City of Edmonton's system and, as a result, we have the option to retain the video for our records and post it online. The City of Edmonton posts Council and Committee meeting videos online as far back as 2009. The EPC's current practice is to retain information on the EPC website for five years.

During a conversation with Mr. Steven Allison, Systems Analyst with the City of Edmonton's IT Branch, several options to share, store, and post the video were discussed. The option that seems to be the best in terms of public accessibility is to create an Edmonton Police Commission YouTube channel and link to it from our website. The City of Edmonton and the Edmonton Police Service have dedicated YouTube channels.

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Following discussion of this matter, the Governance Committee agreed to recommend to the Commission that the Commission continue live-streaming its public meetings and that it not pursue recording and retaining video of its public meetings.

Should the decision of the Commission be to move in the direction of retaining and posting meeting videos, further research would need to be done to determine costs and IT requirement.



Karen Carlson
Communications Director
Edmonton Police Commission