

Edmonton Police Commission (EPC) & Audit
Budget Variance by Major and Minor Category - 2017 Q1 Report
For the Period Ending March 31, 2017
(000s)

	Current Period				Year End Forecast			
	Budget	Actual	Variance	%	Budget	Projection	Variance	%
Personnel								
Salary	197	157	40	20%	797	830	(33)	-4%
Benefits	46	39	7	15%	174	174	-	0%
EPC Overtime	2	1	1	50%	10	8	2	20%
	245	197	48	20%	981	1 012	(31)	-3%
Non-Personnel								
Materials & Supplies	1	1	-	0%	4	4	-	0%
Subscriptions	-	-	-		-	-	-	
Direct Material	-	-	-		-	-	-	
Stationary	1	-			4	3	1	25%
Furniture & Equipment	15	1	14	93%	18	29	(11)	-61%
Equipment Purchases	-	-	-		-	1	(1)	
Equipment Leases (Wifi)	1	-	1	100%	2	2	-	0%
Equipment Maintenance	-	-	-		1	1	-	0%
Furniture Purchases/Leases	5	-	5	100%	5	5	-	0%
Computer Hardware Mtc	2	-	2	100%	2	7	(5)	-250%
Computer Software Mtc	7	-	7	100%	8	14	(6)	-75%
Contracts & Services	64	37	27	42%	246	259	(13)	-5%
External Printing	1		1	100%	2	2	-	0%
General Contract Work	5	3	2	40%	16	16	-	0%
Honorariums	38	6	32	84%	150	150	-	0%
Courier Services	-	-	-		1	1	-	0%
Legal Services	9	16	(7)	-78%	35	43	(8)	-23%
Advertising	5	12	(7)	-140%	16	21	(5)	-31%
General Service Costs	7		7	100%	26	26	-	0%
Building Cost	40	37	3	8%	162	167	(5)	-3%
Services (Plant Contract)	-	-	-		1	1	-	0%
Ext Space Rent	-	-	-		2	2	-	0%
Parking Stalls Rent	2	2	-	0%	8	8	-	0%
Telephone Charges	1	-	1	100%	5	5	-	0%
Cellular Phone Cost	1	1	-	0%	4	4	-	0%
EPC Office Lease	21	21	-	0%	83	83	-	0%
EPC Office Utilities	9	9	-	0%	37	37	-	0%
Staff Parking (Library)	1	1	-	0%	18	23	(5)	-28%
Staff Parking (Scotia Place)	4	3	1	25%	4	4	-	0%
Travel and Training	21	8	13	62%	104	108	(4)	-4%
Transportation	1	-	1	100%	3	3	-	0%
Business Travel	15	1	14	93%	60	60	-	0%
Training Requiring Travel	-	1	(1)		8	12	(4)	-50%
Local Training	1	1	-	0%	5	5	-	0%
Food Services (Internal)	3	2	1	33%	12	12	-	0%
Hosting (External)	1	1	-	0%	4	4	-	0%
Employee Recognition	-	-	-		2	2	-	0%
Citizen Awards Ceremony	-	-	-		9	9	-	0%
Other General Costs	13	7	6	46%	19	22	(3)	-16%
Memberships	13	7	6	46%	19	22	(3)	-16%
Total Expenditures	399	288	111	28%	1 534	1 601	(67)	-4%
Revenue	-	-	-		-	-	-	
Net Position	399	288	111	28%	1 534	1 601	(67)	-4%

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	Budget	Actual	Variance	%	Budget	Projection	Variance	%
Personnel								
Salary	162	119	43	27%	655	597	58	9%
Benefits	38	27	11	29%	143	131	12	8%
EPC Overtime	2	1	1	50%	10	8	2	20%
	202	147	55	27%	808	736	72	9%
Non-Personnel								
Materials & Supplies	1	1	-	0%	4	4	-	0%
Subscriptions	-	-	-		-	-	-	
Direct Material	-	-	-		-	-	-	
Stationary	1	-	-		3	3	-	0%
Furniture & Equipment	6	1	5	83%	9	11	(2)	-22%
Equipment Purchases	-	-	-		-	-	-	
Equipment Leases (Wifi)	1	-	1	100%	2	2	-	0%
Equipment Maintenance	-	-	-		1	1	-	0%
Furniture Purchases/Leases	5	-	5	100%	5	5	-	0%
Computer Hardware Mtc	-	-	-		-	2	(2)	
Computer Software Mtc	1	-	1	100%	2	-	2	100%
Contracts & Services	64	37	27	42%	246	259	(13)	-5%
External Printing	1	-	1	100%	2	2	-	0%
General Contract Work	5	3	2	40%	16	16	-	0%
Honorariums	38	6	32	84%	150	150	-	0%
Courier Services	-	-	-		2	1	1	50%
Legal Services	9	16	(7)	-78%	35	43	(8)	-23%
Advertising	5	12	(7)	-140%	16	21	(5)	-31%
General Service Costs	7	-	7	100%	26	26	-	0%
Building Cost	40	37	3	8%	162	167	(5)	-3%
Services (Plant Contract)	-	-	-		1	1	-	0%
Ext Space Rent	-	-	-		2	2	-	0%
Parking Stalls Rent	2	2	-	0%	8	8	-	0%
Telephone Charges	1	-	1	100%	5	5	-	0%
Cellular Phone Cost	1	1	-	0%	4	4	-	0%
EPC Office Lease	21	21	-	0%	83	83	-	0%
EPC Office Utilities	10	10	-	0%	38	37	1	3%
Staff Parking (Library)	4	3	1	25%	18	23	(5)	-28%
Staff Parking (Scotia Place)	1	1	-	0%	4	4	-	0%
Travel and Training	21	8	13	62%	99	98	1	1%
Transportation	1	-	1	100%	3	2	1	33%
Business Travel	15	1	14	93%	60	60	-	0%
Training Requiring Travel	-	2	(2)		4	4	-	0%
Local Training	1	1	-	0%	5	5	-	0%
Food Services (Internal)	3	2	1	33%	12	12	-	0%
Hosting (External)	1	1	-	0%	3	3	-	0%
Employee Recognition	-	-	-		2	2	-	0%
Citizen Awards Ceremony	-	-	-		9	9	-	0%
Other General Costs	11	7	4	36%	17	17	-	0%
Memberships	11	7	4	36%	17	17	-	0%
Total Expenditures	345	238	107	31%	1 345	1 292	53	4%
Revenue	-	-	-		-	-	-	
Net Position	345	238	107	31%	1 345	1 292	53	4%

Audit
Budget Variance by Major and Minor Category - 2017 Q1 Report
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	Current Period				Year End Forecast			
	Budget	Actual	Variance	%	Budget	Projection	Variance	%
Personnel								
Salary	35	38	(3)	-9%	142	233	(91)	-64%
Benefits	9	12	(3)	-33%	31	55	(24)	-77%
	44	50	(6)	-14%	173	288	(115)	-66%
Non-Personnel								
Materials & Supplies	-	-	-		1	1	-	0%
Stationary	-	-	-		1	1	-	0%
Furniture & Equipment	9	-	9	100%	9	18	(9)	-100%
Equipment Purchases	-	-	-		-	1	(1)	
Computer Hardware Mtc	2	-	2	100%	2	5	(3)	-150%
Computer Software Mtc	6	-	6	100%	6	12	(6)	-100%
Building Cost	-	-	-		-	-	-	
Staff Parking (Library)	-	-	-		-	6	(6)	
Travel and Training	-	-	-		5	9	(4)	-80%
Transportation	-	-	-		-	-	-	
Training Requiring Travel	-	-	-		4	8	(4)	-100%
Hosting (External)	-	-	-		1	1	-	0%
Other General Costs	2	1	1	50%	3	5	(2)	-67%
Memberships	2	1	1	50%	3	5	(2)	-67%
Total Expenditures	55	51	4	7%	191	321	(130)	-68%
Revenue	-	-	-		-	-	-	
Net Position	55	51	4	7%	191	321	(130)	-68%

**Edmonton Police Commission (EPC)
Commissioner Expenses - 2017 Q1 Report
For the Period Ending March 31, 2017**

	Current Period			
	Date	Vendor	Explanation of Purchase	Total
*Business Travel				
None to Date				
Conferences	\$1 150.00			
Micki Ruth	March 11	Alberta Association of Police Governance	2017 AAPG Conference Registration Fees	\$250.00
Derek Hudson	March 11	Alberta Association of Police Governance	2017 AAPG Conference Registration Fees	\$250.00
Laurie Hawn	March 11	Alberta Association of Police Governance	2017 AAPG Conference Registration Fees	\$250.00
Jackie Foord	March 11	Alberta Association of Police Governance	2017 AAPG Conference Registration Fees	\$250.00
Karen MacKenzie	March 11	Alberta Association of Police Governance	2017 AAPG Conference Registration Fees	\$150.00
Training	\$305.62			
All Members	Jan 19	Conference Board of Canada	2 Webinar Purchases (The Corporate Olympian: High Performance Under Pressure & Smart is Not Enough: Why Board Health is the Crucial Competitive Advantage)	\$198.00
All Members	Jan 11	Canadian Association of Police Governance	1 Webinar Purchase (January 24 Webinar re "Leaning on the Community: Lessons learned through Community Advisory Councils in Edmonton)	\$107.62
Hosting	\$2 658.00			
January	January	A Cappella	Catering Charges for January EPC Meetings	\$279.00
February	February	A Cappella	Catering Charges for February EPC Meetings	\$1 316.00
March	March	A Cappella	Catering Charges for March EPC Meetings	\$1 063.00
Event Tickets	\$865.00			
Laurie Hawn	Jan 12	Edmonton Police Service Pipes & Drums	2 Tickets to Robbie Burns Dinner	\$130.00
Karen MacKenzie	Jan 12	Edmonton Police Service Pipes & Drums	2 Tickets to Robbie Burns Dinner	\$130.00
Gary McCuaig	Jan 12	Edmonton Police Service Pipes & Drums	2 Tickets to Robbie Burns Dinner	\$130.00
Tim O'Brien	Mar 10	Edmonton Police Association	1 Ticket to EPA Retirement Awards Dinner	\$45.00
Jackie Foord	Mar 10	Edmonton Police Association	1 Ticket to EPA Retirement Awards Dinner	\$45.00
Scott McKeen	Mar 10	Edmonton Police Association	1 Ticket to EPA Retirement Awards Dinner	\$45.00
Gary McCuaig	Mar 10	Edmonton Police Association	2 Tickets to EPA Retirement Awards Dinner	\$90.00
Cathy Palmer	Feb 28	Kiwanis Club of Edmonton Oil Capital	2 Tickets to Kiwanis Top Cop Award Dinner	\$100.00
Karen MacKenzie	Feb 28	Kiwanis Club of Edmonton Oil Capital	2 Tickets to Kiwanis Top Cop Award Dinner	\$100.00
Laurie Hawn	Feb 28	Kiwanis Club of Edmonton Oil Capital	1 Ticket to Kiwanis Top Cop Award Dinner	\$50.00
Total Expenditures	\$4 978.62			

*Business Travel: Travel expenses not relating to Conference attendance

Edmonton Police Commission 2017 Honoraria Summary

for the period ending March 31, 2017

	C Palmer	J Lilley	J Foord	K MacKenzie	D Hudson	G McCuaig	L Hawn	M Ruth	T O'Brien	Month Total
January	\$ 2 050.00	\$ -	\$ 600.00	\$ 900.00	\$ 950.00	\$ 1 700.00	\$ 1 350.00	\$ 900.00	\$ 750.00	\$ 9 200.00
February	\$ 2 500.00	\$ 750.00	\$ 300.00	\$ 750.00	\$ -	\$ 750.00	\$ 1 050.00	\$ -	\$ 600.00	\$ 6 700.00
March	\$ 1 750.00	\$ 900.00	\$ 900.00	\$ 1 950.00	\$ 1 700.00	\$ 2 450.00	\$ 1 050.00	\$ -	\$ 1 650.00	\$ 12 350.00
TOTAL	\$ 6 300.00	\$ 1 650.00	\$ 1 800.00	\$ 3 600.00	\$ 2 650.00	\$ 4 900.00	\$ 3 450.00	\$ 900.00	\$ 3 000.00	\$ 28 250.00

SUMMARY	
Budget	\$ 150 000
Cost to Date	\$ 28 250
Variance	\$ 121 750